

# Unification Theological Seminary Annual Security and Fire Safety Report

September, 2021

Security Policies  
Student Handbook Safety Policies  
Crime Statistics

## Safety and Security Policies

October, 2021

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## I. INTRODUCTION

UTS is a two campus program with a main campus at 4 West 43<sup>rd</sup> St., New York, NY and an additional campus in Barrytown, NY. The Main Campus is a commuter campus and occupies leased space on the second floor of an office building owned by the Seminary's sponsoring Church. Its additional location/extension center, previously the main campus, includes a 120 sq. ft. main building and 240 acres.

## II. EMERGENCY TELEPHONE NUMBERS

### New York City

Keisuke Noda, Academic Dean	(845) 332-9443
Steven Boyd, Dean of Students	(465) 731-3076
Security Desk	(212) 997-0125 x101

### Off campus

Fire, Police	911
Police, 34 <sup>th</sup> Precinct	(212) 239-9811

### Barrytown

Michael Mickler, Vice-President	(845) 752-3000 x235
Carl Verderber, Facilities Supervisor	(845) 752-3000 x 223
Ichinori Tsumagari, Security Officer	(845) 594-8964

### Off campus

Ambulance-Fire-Police	911
Northern Dutchess Hospital	(845) 876-3001
Suicide Prevention	(845) 485-9700
Rape Crisis	(845) 452-7272
Poison Control	1-800-336-6997
Flu hotline	(845) 486-3435
Lyme Disease	(845) 486-3407

## III. UTS SECURITY

The 4W43 facility at the Seminary's 4 W. 43<sup>rd</sup> St., New York City main campus provides building security through International Protective Services, Inc. IPSI. All visitors must check-in at the front desk. Security are on duty during the hours when the building is open, 8 a.m. – 10 p.m. Security patrols public areas of the building. Students or staff should report any suspicious activity to the front desk.

UTS maintains a night security patrol of the Barrytown campus extension center and evening presence at the campus entrance. Anyone who witnesses any suspicious activity or notices any questionable

objects, suspicious people or circumstances should report it immediately to the administration. Since the campus has several miles of unfenced perimeter, every resident at the Barrytown campus must keep a security-minded consciousness. As a regular part of their routine lot and building patrols, security authorities are alert for any deficiencies including broken door locks; inoperative lights; overgrown shrubs and trees; and broken sidewalks, steps and handrails and other conditions which might detract from the safety and security of the campus environment. Anyone encountering a condition affecting campus safety and security should report it promptly to Campus Security or to the Maintenance Department.

#### **IV. SECURITY AND ACCESS TO CAMPUS FACILITIES**

As noted, all visitors to 43<sup>rd</sup> St. must check in with front desk security. Since the Barrytown campus is private property, access is by permission only with the exception of the greenway trails, which are opened to the public from dawn to dusk.

#### **V. REPORTING CRIMES AND EMERGENCIES**

UTS encourages students and employees to promptly report incidents on campus to the appropriate campus security authority on a voluntary basis. Crimes can be reported in person or by phone to campus security who will notify police authorities. Campus Security will work in conjunction with police will to conduct the appropriate investigation and file the necessary report(s). Follow-up pursuits will include efforts to identify responsible parties, recover stolen property, recommend appropriate legal action, file charges with the dean of enrollment services and encourage restitution when feasible.

Confidential reporting will go through the Student Dean Office.

#### **VI. TIMELY WARNINGS**

Both campus communities will be notified of any significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurs on campus. This can include, but is not limited to sexual predators, active crimes, terrorist incidents and environmental threats.

#### **VII. EMERGENCY RESPONSE AND EVACUATION PROCEDURES**

Bomb Threat: In the case of a bomb threat, the building should be evacuated. Security will call 911 to notify local and state police of the situation. Barrytown security will cooperate fully with local authorities.

Severe Weather Emergencies (including thunderstorms, lightning and tornados): If there is threat of severe weather, the potential occurrence is monitored by the Security Team. The Barrytown campus community will be notified and appropriate guidelines will be given.

Accident or Injury: There will be a designated staff person at any given time who will be available and on call. Security officers have first aid training and supplies. It is the Seminary's policy to always call 911 and transport victims via an ambulance if transportation to a hospital is necessary.

Fire:

## **VIII. FIRE PREVENTION PLAN**

The primary concern of the fire protection plan is to save lives. The protection of property is secondary. At both sites, each employee and student should become familiar with the fire alarm signal, fire extinguisher, evacuation procedures, and be prepared should a fire occur. Evacuation maps are located on every floor of each building at multiple key locations, which shows the proper exit to use during emergencies. In the case of a fire, occupants of the building should proceed to the nearest exit. Smoking is prohibited in all campus buildings, and employees should not smoke outdoors where a hazard from smoking exists.

### **Description of Fire Safety Systems at the Barrytown Campus**

The Barrytown campus offers housing to students in one of three dormitories located the third floor of the east wing of the main building. The fire safety systems in each dorm are linked to one another, and are identical in scope and function.

Each dorm is equipped with a fire extinguisher that is regularly inspected by the Facilities Supervisor and smoke and carbon monoxide detectors that are inspected on a regular basis by an independent third party. Located to the left of the main entry into each dorm is a fire alarm pull station; additionally there is a fire alarm pull station in the hallway outside the dormitories. To prevent the spread of a fire, each dorm, as well as the stairwell doors to the third floor as a whole, is enclosed by industry-standard fire safety doors. Due to the fact that the building was originally built in the 1930s, the dormitories do not include a fire sprinkler system.

The Seminary sponsors regular training to instruct residents on proper procedure in the event of an emergency.

### **Procedures for Student Housing Evacuation in the Case of a Fire**

In the event of a fire, the Seminary expects students to calmly proceed to the nearest exit, closing doors behind them so as to help contain the spread of fire, and pull a fire alarm on the way if it is safe to do so. Once outside, students should proceed to at least 300 feet from the building, and not reenter until authorized. Students are expected to refrain from any sort of fire-fighting or suppression activities, as this increases the possibility for harm; students' primary responsibility during a fire is to safely evacuate the building. Once evacuated, it is for appropriate to alert the local fire department and the facilities supervisor for the Barrytown campus if deemed necessary.

If at any time fellow students are determined to be missing or injured, students should report missing or injured persons to appropriate authorities or to the Director of Student Life. Students are expected to not use vehicles on campus without permission from the Director of Student Life so as to afford ease of

access to all roads for fire trucks and emergency response personnel. Students and staff are not to use the telephone for personal incoming or outgoing calls, but are to leave all lines free for authorized fire personnel use only.

### **Guidelines on Use of Electrical Appliances (as printed in Student Handbook)**

In order to prevent fires and overloaded electrical circuits, UTS has established safety policies regarding the use of electrical appliances.

- The following items are prohibited (except where specifically authorized): hot plates, percolators, toasters, immersion heaters, popcorn poppers, hot pots, frying pans, rice cookers and any other appliances using or involving heating elements (exceptions listed below).
- The following items may be used if under 1000 watts, and no more than two of the following items are to be plugged into the same circuit at one time: hair dryers, flat irons and curling irons (*note: use of flat irons and curling irons is restricted to tiled bathrooms. Use of hair dryers is permitted in personal bedrooms*).
- The following items are permitted if properly used: clocks, fans, sewing machines, electric toothbrush, tape recorders, CD players, vacuum cleaners, electric razors, televisions, radios, VCRs, DVD players, video game consoles, computers, printers, scanners, and fax machines. Mini-refrigerators are also allowed and must be plugged directly into the wall, without use of an extension cord.
- All appliances must have the Underwriters Laboratory approval (UL) stamped on the article.
- All appliances, except for clocks, radios, etc., especially those involving heating elements, should be unplugged, not merely switched off, when left unattended.
- Hot water/coffee maker machines are not allowed in individual dorm rooms, but are available in common areas.
- Any and all electrical repairs including blown fuses must be made through the Facilities Supervisor

In addition to the safety policies regarding use of electrical appliances listed above, students are expected to adhere to the following regulations to aid in fire prevention.

- Smoking is not allowed in the buildings at all, or on the grounds, except in designated locations for conference guests only.
- Burning of any kind is prohibited in the building. This includes gas lanterns, sterno or camp stoves, etc.
- Anything that constitutes a fire hazard is prohibited. Improperly stored flammable materials and littered areas may be ruled hazardous and cleared.
- Tampering with equipment, extinguishers, signs, fire doors, exit lights or the fire alarm system is prohibited.
- Please report to the Facilities and Equipment Supervisor concerning any broken or unusable fire equipment, any missing fire extinguishers, unlighted exit signs, etc.

- Open fires may not be built on the campus grounds without permission from the Facilities and Equipment Supervisor. In addition, a permit is needed from the town of Red Hook.
- Study the location of fire alarms, exits and fire equipment and know their use.

## **IX. MISSING STUDENT NOTIFICATION POLICY**

Missing students should be reported to the on-call campus security authority. The missing student report should immediately be brought to the Security Team's attention. In the case of a missing student, campus security authorities will work closely with Director of Student Life and the Student Life staff to locate the missing student. If the student is determined to be missing for 24 hours, local authorities will be notified immediately and administration of the Barrytown campus will cooperate fully with authorities to locate the missing student. Students will also identify a contact person at the beginning of the year whom Barrytown Security will notify within 24 hours of the determination that the student is missing.

## **X. SEXUAL HARASSMENT**

Sexual harassment is contrary to federal and state laws which prohibit any form of sexual harassment, including, but not limited to, vulgar language or other conduct creating a sexually hostile environment; unwelcome sexual advances; or any connection between any sexual advances and employment, financial aid, academic or professional performance. UTS will, therefore, not tolerate any such behavior which, in addition to violating federal and state laws, is contrary to the Seminary's goal of encouraging behavior which respects each person's dignity.

A complete set of guidelines is on file in the Office of Student Life. Students who believe they are being subjected to sexual harassment school report the matter confidentially to any of the following:

- Director of Student Life
- VP for Administration
- A member of the faculty or staff with whom they feel comfortable

## **XI. SEXUAL ASSAULT**

In cases where sexual assault occurs, under the Campus Sexual Assault Victim's Bill of Rights Act of 1991, UTS will assist students who are sexually assaulted on campus. All students will have the support of the Office of Student Life in notifying the proper authorities and obtaining evidence. Student Life will support the victim with whatever decision is made regarding formal charges; we believe this is a personal decision that the victim must control.

HealthAlliance of the Hudson Valley's Benedictine Hospital, in conjunction with the Ulster County District Attorney's Office, operates a Sexual Assault Nurse Examiner (SANE) program.

The SANE Program provides:

- Services by specially trained SANE registered nurses offered 24-hours a day, 7 days a week.
- Free of charge services to victims of sexual assault.
- Access to nurses who are trained in forensic evidence gathering techniques and the psychological needs of the victim.

- Private and separate areas where all services are performed.
- Shower facilities, toiletries and replacement clothing if needed.
- Counseling and support, through the Crime Victims Assistance Program (CVAP), to victims who choose to file a report (within 30 days).

If an injury requires immediate medical treatment, the patient is referred to the hospital's emergency department for further evaluation and treatment.

**Location:**

Kingston Hospital

396 Broadway

Kingston, NY 12401

Telephone: (845) 331-3131

<http://www.hahv.org/hahv/emergency-department-broadway-campus.aspx>

## **XII. ALCOHOL AND DRUGS POLICY**

UTS is committed to providing a drug-free, safe environment for students, faculty, and staff. Toward this end, we maintain a "dry" campus with the use of alcohol restricted. UTS clearly states it is unlawful for individuals to manufacture, possess, use and/or distribute illicit drugs and alcohol on campus. Individuals who violate UTS regulations and local, state and federal laws will be subject to disciplinary action, dismissal from the Seminary and/or prosecution under applicable federal, state and/or local statutes.

## **XIII. PARTY POLICY**

Parties must be registered with Student Life. A party is considered a gathering of 10 or more people. Campus drug and alcohol policies as well as campus quiet hours apply to any event.

Small, intimate gatherings may be held in residence hall private rooms or apartments. Civility and respect for other residents is essential; thus gatherings in private rooms in the residence halls must not adversely affect the immediate environment. A small gathering of this sort need not be registered with Student Life, unless it may draw attention to itself due to noise or other circumstances. Such gatherings are, however, subject to all other regulations regarding alcohol and drugs.

## **XIV. DISCRIMINATION POLICY**

Respect for the rights of all and for the differences among us is essential for the Barrytown campus community. Discrimination or harassment of others because of race, ethnicity, nation of origin, religious affiliation, gender, age, sexual orientation, gender identity and/or expression, physical disability, or other characteristics has no place in an intellectual community. If members of the Barrytown community experience or witness any apparent incident of harassment or discrimination by students, faculty, or staff, they may discuss their concerns or request advice from deans, academic advisors, proctors, or resident advisors. Such incidents will be subject to appropriate disciplinary



sanctions. When such incidents violate the statutes of the State of New York, criminal prosecution may be pursued.

## **XV. NOISE POLICY**

The Barrytown campus maintains quiet hours from 11:00 PM – 7:00 AM Sunday through Thursday and from 1:00 AM – 7:00 AM Friday and Saturday. The Barrytown campus community must also adhere to the town of Red Hook’s enforced quiet hour of 10:00 PM. After this time, all noise must be confined to campus.

Excessive noise will not be tolerated at any point and campus security personnel reserve the right to end any activity creating such excessive noise.

## **XVI. WEAPONS POLICY**

Weapons are not allowed on campus unless the individual has received express written permissions from the President of the school. The President may seize or deny permission to possess any weapon on campus property which he deems to present a danger to the campus community. This policy includes any device which can expel a projectile and/or other dangerous weapons including knives, explosives, bows and arrows, swords, or other items, which in their intended use, are capable of inflicting serious injury.

Because these weapons may pose a clear risk to persons and property on campus, concealed or not concealed, violation of the regulations may result in administrative action from the Seminary and/or prosecution under the appropriate state or federal laws.

## **XVII. ROOM LOCK OUT**

In the event that a student is locked out of his/her room, the student should first contact the Director of Hospitality. If the Director of Hospitality cannot be reached, the on-call campus security authority is permitted to let the student into his/her room.

## **XVIII. VISITOR POLICIES**

Expected Guests: Students are expected to inform the Director of Student Life if they expect guests who will be staying overnight. Stays of more than one week require approval by the Director of Student Life.

Unexpected Guests: Signs are posted at the Information Booth and around the property guiding guests to various locations. When in doubt, the person should go to the Institutional Service Office. (South West wing, 2nd floor, room 217)

Accommodations: Guests of students may stay on the Barrytown campus with the hosting student or in a guest room, subject to availability. Please inform the Director of Student Life of the expected date of arrival and make arrangements for accommodation with the housing director if necessary.

In the case of an event on campus, separate event policies will apply.

## **XIX. PARKING**

Students and faculty will obtain parking permits to park in the designated areas on the Barrytown campus. Guest parking will also be provided. Violators of parking regulations will be towed at owner's expense.

Policies and procedures for event parking can be found in the Events Policies & Procedures manual.

## **XX. EVENT MANAGEMENT**

Attendees to any on campus event must follow basic campus policies; however, standard procedures may be set aside or adjusted depending on the events. The security team will be consulted before any on-campus event.

## **XXI. SEX OFFENDER REGISTRY AND ACCESS TO RELATED INFORMATION**

The Campus Sex Crimes Prevention Act requires all institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. This information for Red Hook, NY can be found at the following website: <http://www.homefacts.com/offenders/New-York/Dutchess-County/Red-Hook.html>.

## **XXII. CRIME AND FIRE STATISTICS FOR ALL CAMPUSES**

Below are statistics for crimes and fires at both the 43<sup>rd</sup> St. Main Campus (from 2019-20; extension campus for 2018-19) and the Barrytown extension center Campus (after 2019-20).

### **UTS 43<sup>rd</sup> St. Crime Statistics 2018-2021**

<b>OFFENSE</b>	<b>YEAR</b>	<b>ON CAMPUS PROPERTY</b>	<b>ON- CAMPUS STUDENT HOUSING</b>	<b>NON-CAMPUS PROPERTY</b>	<b>PUBLIC PROPERTY</b>
Murder / Non-Negligent Manslaughter	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0

Negligent Manslaughter	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Sex Offenses, Forcible	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Sex Offenses, Non-Forcible	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Robbery	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Aggravated Assault	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Burglary	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Motor Vehicle Theft	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Arson	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Weapons Arrests - Carrying, Possessing, etc.	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Weapons Disciplinary Referrals - Carrying, Possessing, etc.	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Drug Abuse Violations - Arrests	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Drug Abuse Violations - Disciplinary Referrals	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Liquor Law Violations- Arrests	2018-19	0	0	0	0
	2019-20	0	0	0	0

	2020-21	0	0	0	0
Liquor Law Violations- Disciplinary Referrals	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0

### UTS 43<sup>rd</sup> St. Campus Hate Crime Statistics 2018-

There were no reported hate crimes for the years 2018-19, 2019-20, and 2020-21.

### Barrytown Campus Crime Statistics 2018-2021

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING	NON-CAMPUS PROPERTY	PUBLIC PROPERTY
Murder / Non-Negligent Manslaughter	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Negligent Manslaughter	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Sex Offenses, Forcible	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Sex Offenses, Non- Forcible	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Robbery	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Aggravated Assault	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Burglary	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Motor Vehicle Theft	2018-19	0	0	0	0

	2019-20	0	0	0	0
	2020-21	0	0	0	0
Arson	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Weapons Arrests - Carrying, Possessing, etc.	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Weapons Disciplinary Referrals - Carrying, Possessing, etc.	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Drug Abuse Violations - Arrests	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Drug Abuse Violations - Disciplinary Referrals	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Liquor Law Violations- Arrests	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0
Liquor Law Violations- Disciplinary Referrals	2018-19	0	0	0	0
	2019-20	0	0	0	0
	2020-21	0	0	0	0

## Barrytown Hate Crime Statistics 2018-2021

There were no reported hate crimes for the years 2018-19, 2019-20, and 2020-21.

## Barrytown Campus Fire Report 2018-2021

There were no reported fires at the Barrytown Campus Residence Facilities, located at 30 Seminary Dr., Barrytown, NY, for the years 2018-19, 2019-20, and 2020-21.

### Fire Drills were held on the following dates:

#### 2018-19

Main BLDG: June 6, 2018 Evacuation Drill  
 MAIN BLDG: 29, 2018 Evacuation Drill  
 Massena: Oct. 27, 2018 Alarm Kitchen Smoke  
 Massena: Jan. 2, 2019 Evacuation drill  
 MAIN BLDG: Feb. 5, 2019 Evacuation Drill  
 MAIN BLDG: April 3, 2019 Evacuation Drill

Massena: April 3, 2019 Evacuation Drill

2019-20

Massena: Aug. 15, 2019 Evacuation Drill  
 MAIN BLDG: Aug. 16, 2019 Evacuation Drill  
 MAIN BLDG: Oct. 11, 2019 Evacuation Drill  
 Massena: Oct. 14, 2019 Evacuation Drill  
 MAIN BLDG: Dec 27, 2019 Alarm caused by Smoke beam intrusion  
 MAIN BLDG: Dec. 28, 2019 Alarm caused by Smoke beam intrusion  
 Massena: Dec. 31, 2019 Evacuation Drill  
 Massena: April 22, 2020 Evacuation Drill  
 MAIN BLDG: April 23, 2020 Evacuation Drill  
 Massena: July 5, 2020 Alarm caused by cooking smoke  
 Massena: May 22, 2020 Alarm caused by cooking smoke

2020-21

MAIN BLDG: July 14, 2020 Evacuation drill  
 Main Bldg: Sept. 29, 2020 Evacuation Drill  
 Massena: Oct. 20, 2020 Evacuation Drill  
 Massena: March 29, 2021 Evacuation Drill  
 Main Bldg: March 29, 2021 Evacuation Drill  
 Main Bldg: July 30, 2021 Evacuation Drill

### **XXIII. CRIME DEFINITIONS FROM THE UNIFORM CRIME REPORTING HANDBOOK**

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime was successfully completed.)

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle, aircraft, or personal property of another, etc.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Criminal Homicide: Manslaughter by Negligence– The killing of another person through gross negligence.

Criminal Homicide: Murder and Non-negligent Manslaughter– The willful (non negligent) killing of one human being by another.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Sex Offense Definitions** from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program

*Sex Offenses—Forcible*

**Forcible Rape:** The carnal knowledge of a person, forcibly and/or against that person's will, or not forcibly or against the person's will, where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

**Forcible Sodomy:** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will, or not forcibly against the person's will, where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Sexual Assault with an Object:** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will, or not forcibly or against the person's will, where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Forcible Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will, or not forcibly or against the person's will, where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

*Sex Offenses—Non-forcible*

**Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

**Hate Crimes:** Any of the aforementioned offenses and larceny-theft, simple assault, intimidation, and destruction, damage, or vandalism of property, and of other crimes involving bodily injury that manifests evidence that the victim was intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity or disability of the victim that are reported to campus security authorities or local police agencies.

**Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

**Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use,

growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadone); and dangerous nonnarcotic drugs (barbiturates, benzedrine).

Liquor Law Violations: The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

*Source: The Handbook for Campus Crime Reporting, U.S. Department of Education, Office of Postsecondary Education, 2011.*

## **XIV. Security Policies from the UTS Student Handbook**

### **I. THE SEMINARY AND SOCIAL REGULATIONS**

#### **A. Seminary Regulations**

1. **Campus Order** UTS is a self-governing community committed to the general welfare of the entire community. In order to protect the rights, interests and safety of all its members, the Seminary maintains a number of regulations, both specific and general, which cover these areas. The Seminary respects the student's right to privacy, but reserves the right to enter any area, if necessary, in the interests of the community, or for reasons of safety, repair or maintenance.
2. **Public Order** Because the Seminary community upholds high moral and social standards, it is rare that disruptions of the public order occur. However, the Seminary does maintain a number of regulations concerning public order in the event that such may be necessary.
  - a) Any interference with the regular conduct of Seminary programs, Seminary living or Seminary administration on UTS property is a violation of public order.
  - b) Any individual or group using or occupying Seminary property is responsible at all times for any damage done to such property by them.
  - c) All guests and visitors are also subject to these regulations. When an individual or group invites guests to the Seminary, the host or hostess assumes full responsibility for their awareness of these regulations.
  - d) Civil authorities may be notified by the Seminary of any violation of the public order, when it has been determined that normal Seminary procedures alone are inadequate to cope with the situation.
  - e) Any individual who fails to leave UTS property after being directed to do so may be ejected. In the event of personal injury, property damage or invasion of privacy, the Seminary may take such further action as it deems appropriate to compensate itself and any other parties adversely affected.
  - f) Students whose activities are infringed upon by non-students, including local youth, should request the offending party to leave, or notify an administrator. This includes the impendance of use of UTS computers, library space, the student lounge, recreation room and study rooms.



3. **Civil Law** The Seminary cannot and will not give members of its community protection from the consequences of violations of federal, state and local laws. Student, staff and Faculty offenders against any of these laws are also subject to disciplinary action by the Seminary, when such activities are disruptive of the educational and spiritual climate.
4. **Public Safety** Since the welfare and safety of the entire Seminary community depends on each individual, it is important that everyone upholds all fire, safety and health standards.
5. **Firearms** Possession or use of firearms, BB guns, explosives, ammunition, or fireworks of any kind is prohibited. Hunting is not allowed on the Barrytown campus.
6. **Security** To protect our community, we maintain a night security patrol of the campus property. Anyone who witnesses any suspicious activity or notices any questionable objects, suspicious people or circumstances should report it immediately to the administration. Since our campus has several miles of unfenced perimeter, every resident at the Seminary must keep a security-minded consciousness.

## **B. Drug and Alcohol Prevention**

### **1. Drug and Alcohol Policy**

UTS recognizes its responsibility to prevent the illicit use of drug or alcohol on Seminary premises by faculty, students and employees. The effects of drug or alcohol dependency compromise work and academic performance as well as health care. This, therefore, is to advise that the Seminary, in consultation with faculty, the Deans' offices and appropriate administration, has developed and adopted a Drug-Prevention Program which reaffirms our policy regarding the use of drugs and alcohol and provides specific information in compliance with the Drug-Free Schools and Communities Act Amendments of 1989. The Drug Prevention Program is as follows:

- It is the policy of UTS to prohibit the unlawful possession, use or distribution of illicit drugs and the abuse of alcohol by faculty, employees and students on the premises or as part of any student activities.
- Violation of the above policy shall result in completion of an approved drug or alcohol counseling, treatment, or rehabilitation program as a requirement for continued enrollment. This policy includes appropriate disciplinary action, up to and including suspension or termination and possible referral for prosecution.
- The abuse of alcohol and illicit drugs is associated with a number of substantial health risks affecting performance both at work and home. Alcohol is associated with liver disease, ulcers, birth defects, malnutrition, heart disease and stroke and can cause brain damage. Its effects on performance include poor concentration, coordination and judgment, as well as absenteeism, lateness, mood swings and fatigue. Even low doses significantly impair the judgment and coordination required to drive a car safely, increasing the likelihood that the driver will be involved in an accident. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described. Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations and convulsions. Alcohol withdrawal can be life threatening. Mothers who drink

alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, research indicates that children of alcoholic parents are at greater risk than other young adults of becoming alcoholics. Cocaine (crack) can result in death from heart or respiratory failure, stroke or seizures, lung and voice damage. It causes impaired performance by decreasing attention span, causing poor judgment and mood swings, and induces paranoia, hallucinations and depression from withdrawal. The abuse of marijuana and anti-anxiety drugs (such as valium, librium or xanax) are also associated with both physical and performance impairments.

- The legal sanctions under federal, state or local laws for the unlawful possession or distribution of illicit drugs or alcohol are severe and substantial requiring mandatory imprisonment and/or fines. Students may contact the Department of Human Resources for further information regarding federal and New York State penalties concerning unlawful distribution or trafficking of drugs and illegal possession of controlled substances.
- UTS strongly encourages students, faculty and employees needing help in dealing with drug or alcohol dependence to participate in drug counseling and rehabilitation programs approved for such purposes by federal, state or local agencies. A description of some available drug or alcohol counseling, treatment or rehabilitation or reentry programs for students, faculty or employees is available through the Department of Student Life.

This statement shall be distributed annually and shall be posted in conspicuous places on the premises and at affiliate locations. It shall also be incorporated into the student orientation program. This Drug Prevention Program shall be reviewed biennially to determine its effectiveness and to implement changes to the program if they are needed, and to ensure that the disciplinary sanctions mentioned above are consistently enforced.

### **C. Civil Law**

The Seminary cannot and will not give members of its community protection from the consequences of violations of federal, state and local laws. Student, staff and faculty offenders against any of these laws are also subject to disciplinary action by UTS, when such activities are disruptive of the educational and spiritual climate.

### **D. Firearms**

Possession or use of firearms, BB guns, explosives, ammunition, or fireworks of any kind are not allowed.

### **E. Vehicles**

All privately owned vehicles must be registered with the finance office. A parking fee per term is charged for parking facilities. Students should park registered vehicles in the parking lot by the garage. In parking, please be courteous and do not use spaces labeled for faculty, staff or guests, or block any sidewalk or roadway. Never park within 10 feet of a fire hydrant. Speed should be reduced for on-campus driving and caution is urged, particularly near playing children or pedestrians.

### **F. Bicycles**

Bicycle owners should label and lock their bicycle, utilizing a bike rack. Bikes should not be kept inside the building and should never block entrances or public walkways.

## II. STUDENT CONDUCT CODES

The commitment of the Seminary to maintain high standards of intellectual growth and personal conduct imposes on each student the necessity of agreeing to observe and uphold the standards and regulations, whether expressly stated or implied. The Seminary recognizes the impossibility of enlarging the category of regulations to provide for every contingency. Rather, it expects students to build for themselves a wholesome philosophy of life that will guide them in making intelligent decisions that are socially and spiritually constructive.

Each student is held accountable for his/her behavior and is expected to be familiar with all school regulations. The following violations are listed in two categories: Major Infractions and General Infractions. Any violation is strictly prohibited and may result in disciplinary action ranging from a warning letter, probation, suspension or dismissal from the Seminary.

### A. Major Infractions

- The possession or consumption of alcohol.
- The possession, sale, use, or distribution of any narcotic, drug, marijuana, or other addictive or hallucinogenic substances, except as prescribed by a physician. Possessing equipment and paraphernalia for the use or possession of these substances.
- The use or possession of tobacco products, including cigarettes, cigars, chewing tobacco or snuff.
- Demeaning or derogatory actions directed against a person or persons because of race, ethnic origin or sex.
- Theft or damage to public or private property.
- The possession of pornographic literature or sexually dehumanizing or exploitive photographs, cartoons or materials.
- Participation in hazing and initiation tactics which involve any activity expected of someone joining a group that humiliates, degrades, abuses or endangers, regardless of the person's willingness to participate.
- The failure to meet financial obligations or the writing of bad checks relative to business transactions.
- Furnishing false or misleading information on Seminary records.
- Possession or use of firearms, explosives, dangerous chemicals, or other weapons on campus.
- Failure to comply with the directions of Barrytown Seminary officials acting in the performance of duties.
- Failure to comply with local, state, and federal laws.
- Assaulting, threatening, harassing, or endangering in any manner, the health and safety of any person.
- Unauthorized occupancy of Seminary facilities or buildings.
- Picketing, protesting, demonstrations, rallies, or distribution of leaflets which directly interfere with or seek to discourage the orderly operation of the Seminary community.
- Interference with the orderly operation of the Seminary by breach of the peace, physical obstruction, coercion, noise or other forms of disturbance.

### B. General Infractions

General infractions include (but are not limited to) actions such as those pertaining to quiet hours, excessive noise at any time (including stereos), possession of pets, abusing guest policy, using unapproved cooking devices, unauthorized selling or soliciting, safety issues (such as climbing out windows, sitting on ledges and roofs), unsafe use of skateboards or bicycles, unauthorized removal of common area furniture, propping open of locked doors, throwing or dropping objects from

windows, throwing snowballs or other objects in the vicinity of residence halls and the abuse of the internet system. Pirating/illegal downloading is not allowed.

Note: Music should not be heard outside a student's room or outside the residence hall. Violations may result in removal of the stereo or other equipment. The excessive noise infraction includes car stereos.

### **C. Social Media**

Students are reminded that pictures and information posted on the Internet via social media platforms such as Twitter and Facebook are public information. Future employers often utilize social media platforms to gather information on prospective employees.

Furthermore, pictures or information from these sources that describe or document behavior which reasonably suggest that a violation of Seminary policy has taken place, on campus or at a Seminary sponsored function off-campus, is subject to further investigation and verification by Seminary authorities. Any policy violations that are documented as a result of such an investigation will result in appropriate disciplinary action by the Seminary.

### **D. Sexual Harassment**

Sexual harassment is contrary to federal and state laws which prohibit any form of sexual harassment, including, but not limited to, vulgar language or other conduct creating a sexually hostile environment; unwelcome sexual advances; or any connection between any sexual advances and employment, financial aid, academic or professional performance. UTS will, therefore, not tolerate any such behavior which, in addition to violating federal and state laws, is contrary to the Seminary's goal of encouraging behavior which respects each person's dignity.

A complete set of guidelines is on file in the Office of Student Life. Students who believe they are being subjected to sexual harassment school report the matter confidentially to any of the following:

- Director of Student Life
- Academic Dean
- A member of the faculty or staff with whom they feel comfortable

### **E. Sexual Assault**

In cases where sexual assault occurs, under the Campus Sexual Assault Victim's Bill of Rights Act of 1991, UTS will assist students who are sexually assaulted on campus. All students will have the support of the Office of Student Life in notifying the proper authorities and obtaining evidence. Student Life will support the victim with whatever decision is made regarding formal charges; we believe this is a personal decision that the victim must control.

Local Sexual Assault Response Center: Sexual Assault Nurse Examiner (SANE)  
Program HealthAlliance of the Hudson Valley's Benedictine Hospital, in conjunction with the Ulster County District Attorney's Office, operates a Sexual Assault Nurse Examiner (SANE) program.

The SANE Program provides

- Services by specially trained SANE registered nurses offered 24-hours a day, 7 days a week.
- Free of charge services to victims of sexual assault.
- Access to nurses who are trained in forensic evidence gathering techniques and the

psychological needs of the victim.

- Private and separate areas where all services are performed.
- Shower facilities, toiletries and replacement clothing if needed.
- Counseling and support, through the Crime Victims Assistance Program (CVAP), to victims who choose to file a report (within 30 days).

If an injury requires immediate medical treatment, the patient is referred to the hospital's emergency department for further evaluation and treatment.

**Location:** Kingston Hospital, 396 Broadway, Kingston, NY 12401 Telephone: (845) 331-3131  
<http://www.hahv.org/hahv/emergency-department-broadway-campus.aspx>.

## F. Disciplinary Process

### 1. Disciplinary Procedures

- a) Investigation. Reports of alleged student misconduct or violation UTS policy will be investigated. The student involved will be informed of the investigation.
- b) Student Interview. If the result of the investigation suggests a violation of UTS policy or standards has occurred, the student is called for an interview. The student is then confronted with the results of the investigations and given opportunity to comment on the offense.
- c) Referral for Adjudication. On the basis of the facts, the Academic Dean will determine whether there has been a violation of the Seminary standards or policy and will inform the student of the procedure that will be followed in adjudicating the matter.

### 2. Adjudication Procedures: The following procedures are a means of adjudicating student misconduct:

- a) The Director of Student Life may impose disciplinary sanctions after review and counsel with the student, along with the Resident Life Staff.
- b) The Director of Student Life will initially hear most major infractions.
- c) In consultation with individual parties, the Director of Student Life may impose additional disciplinary measures. The Director will review cases with major infractions. The Director of Student Life may review appeals of decisions made previously in the adjudication process.
- d) The Judicial Appeals Committee made up of faculty, staff and students, can hear an appeal of a decision from the Director of Student Life. The committee will only review major infractions of the Student Conduct Code. The committee will review the appeal request and determine if there is a valid basis for an additional hearing. If there is an additional hearing, the committee's recommendations will be given to the Dean and the Dean will render the final decision.

### 3. Disciplinary Actions and Penalties

Disciplinary action may result in any of several penalties. The sanction imposed depends upon the nature of the offense, the circumstances, and the previous behavior of the student. The Director of Student Life and appropriate committees have authority to impose disciplinary actions which they deem to be in the best interest of the student and the institution. The following are possible disciplinary actions:

- a) Censure. This action implies that the student's behavior was inappropriate and not to be condoned. The action is not noted on the student's transcript nor is part of the permanent record.
- b) Disciplinary Probation. Probation implies that the offense was of a more serious nature. The length of the probationary period will be defined for each case. When on disciplinary probation, one is not eligible to participate in co-curricular

activities in which the student would represent the school to individuals and groups other than the students, faculty and staff. Violations during the probationary period will usually result in suspension. Other conditions of probation may be set by the hearing authority.

- c) **Restitution.** The offender is required to make reimbursement for damage to or misappropriation of property. Reimbursement may take the form of appropriate service to repair or otherwise compensate for damages. Restitution may be combined with another of the possible disciplinary sanctions.
4. **Community Service.** In certain circumstances, a student will be assigned hours of community service to be completed on campus or in the community. A report of any hours assigned will be made to the Director of Student Life immediately. All community service will be assigned a completion date. Failure to complete service at the specified time will be considered a major infraction of the Student Conduct Code. The new violation could be subject to a hearing.
5. **Leave of Absence.** When a student's behavior and/or attitude seem inconsistent with Seminary expectations, it may be mutually agreed that the student should take a leave of absence to evaluate his/her relationship with the Seminary. Terms of the leave will vary from case to case. Each case will be reviewed by the Dean for readmission.
6. **Suspension.** The student's enrollment at the Seminary may be suspended for a specific period of time; the period may vary from a portion of a semester to a year. A student who is suspended for a period greater than one semester must apply to the Admissions Committee for readmission for subsequent semesters. The suspension will normally be followed by a period of disciplinary probation. Students are subject to academic penalties for work missed as a result of disciplinary action. Faculty is not obligated to permit makeup of missed assignments and examinations in such cases.
7. **Expulsion.** One's status as a student may be terminated for an indefinite period with little, if any, likelihood of readmission.

NOTE: A student's privilege to hold office, participate in co-curricular activities or represent the Seminary in some other activity may be restricted by any of the above disciplinary actions.

#### 8. **Individual Guarantees**

In all disciplinary proceedings, UTS guarantees the following:

- The student shall know the nature of the charges made.
- The student shall receive a fair and impartial hearing.
- The student may call witnesses on his/her behalf.
- The student shall have reasonable time to prepare for a hearing.
- The student can request a private hearing when more than one defendant is involved.
- The student will receive a decision in writing.
- The student shall have the right of one appeal unless disciplinary action involves a "Leave of Absence" or higher, such an appeal to be made within three (3) working days of written notification of a decision.

In disciplinary action involving a "Leave of Absence" or higher, the accused may ask to confront his/her accusers. The Director of Student Life will determine the feasibility of such a request.

*Source: UTS Student Handbook, Unification Theological Seminary*

